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|  | Sign in to your email on any browser on your computer. |
|  | Enter your username and password. |
|   | At the top right of your email you’ll see a **Settings**  symbol. Click on it and go down to **Your app settings**:Click > on Office 365  It will take you to the next page. |
|  | Click> **Software** to Install software. |
|  | Click Install at the bottom. |
|  | Once completed restart your computer. |
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